

Early Leavers policy

The purpose and scope of this policy is to ensure a consistent and proactive approach to managing the process of learners ending their qualification before completion and ensuring compliance with awarding body.

The policy will apply to all learners who have enrolled onto the qualification with BuildASkill Ltd and are registered with the Awarding body.

BuildASkill Ltd will endeavour to complete all learner's qualifications; However, we recognise that leavers occasionally leave the qualification prior to completion for a wide variety of reasons.

Change of Employer

Where a learner has changed their employment BuildASkill Ltd will offer advice to the learner regarding how their current employer may be able to still accommodate the learner's study of the qualification (providing the learner is still employed within sector relevant to the qualification).

Personal Reasons

Should a learner leave the qualification due to personal circumstances we will always respect the learner's right to privacy and only offer advice on completing the qualification if the learner has requested support.

In all instances BuildASkill Ltd will strive to engage with learner to enable the learner to complete their qualification and assist them should they decide not to continue with their course.