



Access to Fair Assessment Policy

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Introduction

BuildASkill Ltd (the Centre) is committed to providing access to fair assessment for all learners on all its programmes. The lead person for overseeing this policy is the Centre Coordinator.

Current programmes provided by the Centre are:

Qualification Number	Level	Qual	Details
601/2322/9	1	Award	Construction Health and Safety
500/7824/4	2	Certificate	Domestic Fascia, Soffit and Bargeboard Installation
601/0396/6	2	Certificate	Interior Systems
610/0051/8	2	Diploma	Wall & Floor Tiling
600/1373/4	2	Diploma	Installation of Photovoltaic Panels
600/7823/4	2	Diploma	Trowel Occupations
610/0123/8	2	Diploma	Wood Occupations
600/651/1	2	Diploma	Construction Operations and Civil Engineering - Construction
601/8294/5	2	Diploma	Construction Operations and Civil Engineering - Highways
500/7825/2	2	Diploma	Fenestration
603/7493/7	2	Diploma	Insulation and Building Treatments
600/6511/4	2	Diploma	Plastering
601/8329/9	2	Diploma	Roofing Occupations
603/3808/8	2	Diploma	Waterproof Membrane Roofing Systems
603/7375/1	3	Diploma	Insulation and Building Treatments
603/5204/8	3	Diploma	Occupational Work Supervision
603/5461/6	3	Diploma	Trowel Occupations
6018293/3	4	Diploma	Construction Site Supervision

Aim Of Policy

- To ensure that assessment methodology is valid, reliable and does not disadvantage or advantage any group of learners or individuals.
- To ensure that the assessment procedure is open, fair and free from bias and to meets the awarding body standards.
- To ensure that there is accurate and detailed recording of assessment decisions.

Procedure

In order to meet these aims, the Centre will:

- Ensure that learners are provided with assignments that are fit for purpose, to enable them to produce appropriate evidence for assessment.
- Assess learners' evidence using only the published assessment and grading criteria.
- Ensure that assessment decisions are impartial, valid and reliable.
- Not limit or 'cap' learner achievement if work is submitted late.
- Develop assessment procedures that will minimise the opportunity for malpractice.
- Maintain accurate and detailed records of assessment decisions.
- Maintain a robust and rigorous internal verification procedure.
- Annually provide samples for external verification, as required by the awarding body.
- Monitor external verifier reports and undertake any remedial action required.
- Share good assessment practice between all programme teams.
- Ensure that the awarding body assessment methodology and the role of the tutor are understood by all Centre staff.
- Provide resources to ensure that assessment can be performed accurately and appropriately.